



Last updated May 2023

Use this booklet to practise working independently like you will have to in an exam.

- Get in the habit of turning to this booklet to refresh your memory.
- If you have forgotten how to do a method, **examples** are given.
- If you have forgotten what a word means, use the index (back pages) to look it up.

As you get closer to the exam, you should be aiming to use this booklet less and less.

#### This booklet is for:

- Students doing the National 5 Applications of Mathematics course.
- Students studying one or more of the National 5 Applications of Mathematics units:
   Numeracy, Geometry and Measures or Managing Finance and Statistics.

#### This booklet contains:

- The most important facts you need to memorise for National 5 Applications of Mathematics.
- Examples that take you through the most common routine questions in each topic.
- Definitions of the key words you need to know.

#### Use this booklet:

- To refresh your memory of the method you were taught in class when you are stuck on a homework question or a practice test question.
- To memorise key facts when revising for the exam.

# <u>The key to revising for a maths exam is to do questions, not to read notes.</u> As well as using this booklet, you should also:

- Revise by working through exercises on topics you need more practice on such as revision booklets, textbooks, websites, or other exercises suggested by your teacher.
- Work through practice tests.
- Ask your teacher when you come across a question you cannot answer.
- Use resources online (a link that can be scanned with a Smartphone is on the last page).

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## **Contents**

Formula Sheet		_
How these Notes are Structured		
Types of Example		
Exam and Unit Assessment Technique		
Units		 5
Rounding		
Fractions		7
Types of Question		 7
Making and Explaining Decisions		 7
Numeracy	•••••	 9
Units and Notation		 9
Calculations		10
Calculations without a Calculator .		
Order of Operations (BODMAS)		 14
Percentages and Fractions		14
Rounding to Significant Figures		21
Area, Perimeter and Volume		
Speed, Distance, Time		23
Reading Measuring Scales		24
Ratio		25
Direct and Indirect Proportion		 27
Probability and Expected Frequen	су	29
Understanding Graphs		31
Surveys, Sampling and Bias	×	33
Geometry and Measures Unit		35
Measurement		 35
Converting Measurements, includ		
ToleranceScale Drawing		 36
Scale Drawing	,	 38
Bearings and Navigation		
Container Packing		 43
Time: Task Planning		46
Time: Time ZonesGeometry		50
Geometry		53
Pythagoras' Theorem		
Gradient		
Area, Perimeter and Circles		
Volume of 3-d Shapes		 65
Managing Finance and Statistics Un		
Finance		
Budgeting, Profit and Loss		 70
Pay		
Best Deal		
Currency Exchange		 78
Savings and Interest		
Borrowing: Loans and Credit		 85
Statistics		
Scatter Graphs and Line of Best Fi		
Median, Quartiles and Box Plots		
Standard Deviation		
Drawing Pie Charts		
Comparing Statistics		 98
Index of Key Words	• • • • • • • • • • • • • • • • • • • •	 99

## **Formula Sheet**

The following formulae are mentioned in these notes and are collected on this page for ease of reference.

## Formulae that <u>are given</u> on the formula sheet in the exam (or in unit assessments)

Topic	Formula(e)	Page Reference
Pythagoras' Theorem	$a^2 + b^2 = c^2$	See page 53
Gradient	Gradient = Vertical height Horizontal distance	See page 56
Circumference of a Circle	$C = \pi d$	See page 61
Area of a Circle	$A = \pi r^2$	See page 61
Volume of a prism	V = Ah	See page 65
Volume of a cylinder	$V = \pi r^2 h$	See page 65
Volume of a cone	$V = \frac{1}{3}\pi r^2 h$	See page 66
Volume of a sphere	$V = \frac{4}{3}\pi r^3$	See page 67
Standard deviation	$\sqrt{\frac{\sum (x - \overline{x})^2}{n - 1}}  \text{or}  \sqrt{\frac{\sum x^2 - (\sum x)^2}{n - 1}}$	See page 94

## Formulae that are not given in the exam (or in unit assessments)

Topic	Formula(e)	Page Reference
Percentage increase and decrease	increase (or decrease) × 100 original amount	See page 15
Percentage profit and loss	$\frac{\text{profit or loss}}{\text{expenditure}} \times 100$	See page 16
Perimeter of any shape	P = total of all outside lengths	See page 22
Area of a rectangle	$A = L \times B$	See page 22
Area of a triangle	$A = B \times H \div 2$	See page 22
Volume of a cuboid	$V = L \times B \times H$	See page 23
Speed, Distance, Time	$S = D \div T$ $T = D \div S$ $D = S \times T$	See page 23
Net Pay	Net Pay = Gross Pay – Total Deductions	See page 73
InterQuartile Range (IQR)	IQR = upper quartile – lower quartile $(Q_3 - Q_1)$	See page 93

In the grid method, each number is split up according to the place value of its digits (e.g. 58 is split into 50 and 8; 238 is split into 200, 30 and 8) and then a mini 'tables square' grid is produced. All the answers in the grid are then added together.

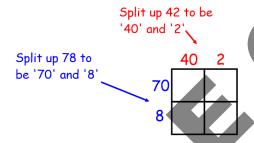
#### **BASIC SKILL EXAMPLE 5: Multiplying two two-digit numbers**

Multiply 78 × 42

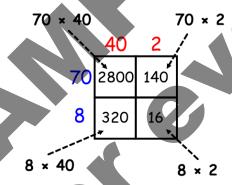
#### **Solutions**

#### Method A (Grid Method)

<u>Step 1:</u> construct a multiplication square with two numbers along the side and two numbers along the top.



<u>Step 2:</u> multiply the numbers in each row and column to obtain one number in each of the four smaller squares.



Step. 3: add the four numbers to obtain the final answer.

## Method B (Long Multiplication)

Step 1: start doing a usual multiplication sum and do 78 × 2 using the usual method.

Step 2: the next line will be for 78 × 4. However, because the sum should really be 78 × 40, we write one zero in the units column.

Step 3: complete the sum  $78 \times 4$  usual the usual method.

<u>Step 4:</u> add the two answers to obtain the final answer.

These methods can be extended to any multiplication sum, including multiplication of three-(or more)-digit numbers, or multiplication of decimals.

Assessment Style Example 1: Multiplying a three-digit number and a two-digit number lt costs £56 to cover one square metre of pathway with concrete. Calculate the cost to cover a path measuring 247m<sup>2</sup>.

#### **BASIC SKILL EXAMPLE 1: Finding the Percentage**

Out of 1250 pupils, 475 get to school by bus. Express this as a percentage.

#### **Solution**

As a fraction, this is 
$$\frac{475}{1250}$$

To change this to a percentage divide and then multiply by 100:

$$475 \div 1250 \times 100 = 38\%$$

Without a calculator, the calculation can be found using equivalent fractions. Multiply and divide the top and bottom by the same number to obtain the number 100 on the bottom of the fraction. The number on the top is then the percentage.

## BASIC SKILL EXAMPLE 2: Finding the Percentage (non-calculator)

Darren baked 20 cakes. 13 of these cakes are carrot cakes. Calculate the percentage of cakes that were carrot cakes.

#### Solution

The fraction of carrot cakes is  $\frac{13}{20}$ . We need to change this into a percentage. To obtain the number 100 on the bottom of the fraction we need to multiply both top and bottom by 5:

$$\frac{13}{20}^{5} = \frac{65}{100}$$
, so the percentage is 65%.

More difficult questions ask you to find the percentage increase or decrease. In these questions, you must always calculate the percentage of the **original** amount.

Formula: not given on the formula sheet in National 5 assessments

Percentage increase/decrease = 
$$\frac{\text{change}}{\text{original amount}} \times 100$$

#### BASIC SKILL EXAMPLE 3: Finding the Percentage Increase or Decrease

The temperature in an oven was 180°C. It increased to 207°C. Calculate the percentage increase in temperature.

## Solution

Step one: what is the increase?  $207 - 180 = 27^{\circ}$ C.

Step two: write as a fraction of the original amount:

Original amount was 180°C, so as a fraction this is  $\frac{27}{180}$ 

Step three: divide and multiply by 100 to change to a percentage:

You can <u>only</u> add and subtract fractions when the denominators are the same. When they are not, we must change the fractions into equivalent fractions with the same denominator.

## **BASIC SKILL EXAMPLE 7: Adding or subtracting fractions**

Take away:  $\frac{7}{8} - \frac{2}{3}$ .

**Solution** 

Step one: identify a common multiple of 8 and 3.

Step two: change both fractions to have 24 on the bottom:  $\frac{21}{24}$  and  $\frac{16}{24}$ 

Step three: take away:  $\frac{21}{24} - \frac{16}{24} = \frac{5}{24}$ 

Exam questions often involve both adding and taking away.

## Assessment Style Example 4 – adding and subtracting fractions

A shop sells T shirts in three sizes: small, medium and large.

- $\frac{3}{8}$  of the T shirts are large.
- $\frac{2}{5}$  of the T shirts are medium.
- The rest are small.

Calculate the fraction of T shirts that are small.

#### Solution

Step one: identify a common multiple of 8 and 5. This could be 40.

Step two: change both fractions to have 40 as the denominator

$$\frac{3^{\times 5}}{8_{\times 5}} = \frac{15}{40}$$
 and  $\frac{2^{\times 8}}{5_{\times 8}} = \frac{16}{40}$ 

Step three: add both fractions.  $\frac{15}{40} + \frac{16}{40} = \frac{31}{40}$ 

Step four: 
$$1 - \frac{31}{40} = \frac{40}{40} - \frac{31}{40}$$

$$= \frac{9}{40}$$

An **indirect proportion** (or **inverse proportion**) question is one in which when one set of numbers *increases*, the other set of numbers *decreases* at the same rate.

When two quantities are in indirect proportion, the **product** of the numbers is always the same (this means that when you <u>multiply</u> the numbers, the answer is always the same).

#### **BASIC SKILL EXAMPLE 2: Indirect proportion**

When 6 builders are employed, they can build a shed in 4 days.

If all builders work at the same rate, calculate how long it will take to build the same shed when 8 builders are employed.

#### Solution

When two variables are in indirect proportion, their product is always the same.

<u>Step one:</u> multiply to get the total number of days:

 $4 \times 6 = 24$ .

<u>Step two:</u> divide to share the total days out equally between 8 builders:

 $24 \div 8 = 3$  so the job would take 3 days.

It is unlikely that an exam question would use the words 'indirect proportion'. Instead you would need to realise that indirect proportion is involved. You will know if you realise that one quantity decreases when the other quantity increases.

Assessment Style Example (adapted from SQA exam paper 2018: Paper 2 question 5a)

A container of sheep food will feed 350 sheep for 18 days.

The number of sheep increases by 100.

All sheep eat at the same rate.

Calculate how many days the same container will now last.

#### Solution

If the number of sheep increases, the number of days decreases. Therefore this is an inverse proportion question.

The number of sheep increases by 100, so there are now 450 sheep (350 + 100).

Step one: multiply to get the total number of days of feed:

 $350 \times 18 = 6300$ 

Step two: divide the total days of feed equally between 450 sheep:

 $6300 \div 450 = 14 \text{ days}$ 

Part b: use your diagram to calculate the real-life lengths.

**Fact:** To find out a real-life length, **multiply** the length on the page by the scale factor.

We measure the distance on the page from the 'start' point to the 'end' point, (indicated by a dotted line in the diagram above). If the diagram has been drawn perfectly, the dotted line should measure 8-35 cm.

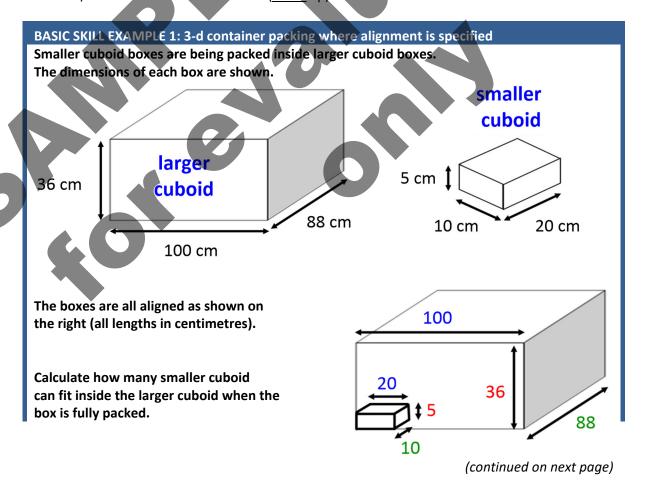
The real-life distance is then  $8.35 \times 200 = 1670$  metres.

## **Container Packing**

You need to be able to work out the best way of packing smaller three-dimensional objects inside larger containers. When doing so, we must bear several factors in mind:

- There are three dimensions. We will need to do one calculation for each dimension.
- The objects are solid, and so we cannot change the dimensions or have decimal answers.
- It is OK to have extra space left over inside the larger container. However, we want as little unused space as possible.
- Some objects may have to be stacked a certain way up so that they do not break.

To find out how many objects fit in, we need to divide the dimensions of the objects and the dimensions of the container. It is not possible to have a fraction of an object so if the answer is a decimal/fraction we must round **down** (<u>never</u> up) to the nearest whole number.



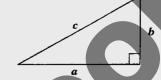
## **Geometry**

## Pythagoras' Theorem

At National 4 level you will have learnt that when you know the length of any two sides of a right-angled triangle you can use Pythagoras' Theorem (often just known as **Pythagoras**) to calculate the length of the third side without measuring.

Formula: given on the formula sheet in National 5 assessments

Theorem of Pythagoras:



$$a^2 + b^2 = c^2$$

There are three steps to any Pythagoras question:

Step One: square the length of the two given sides.

Step Two: either add or take away:

- To find the length of the longest side (hypotenuse), add the squared numbers.
- To find the length of a shorter side, take away the squared numbers.

Step Three: square root.

### BASIC SKILL EXAMPLE 1: Pythagoras for the hypotenuse

Calculate the length of x in this triangle.

## Solution

We are finding the length of x. x is the hypotenuse, so we add:

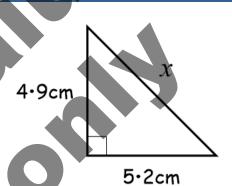
$$x^2 = 4 \cdot 9^2 + 5 \cdot 2^2$$

$$x^2 = 51.05$$

$$x = \sqrt{51.05}$$

$$x = 7.1449...$$

$$x = 7 \cdot 1$$
cm



## BASIC SKILL EXAMPLE 2: Pythagoras for a shorter side

Calculate the length of x in this triangle.

#### Solution

We are finding the length of x.

x is a smaller side, so we take away.

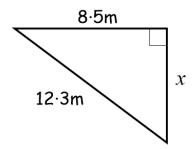
$$x^2 = 12 \cdot 3^2 - 8 \cdot 5^2$$

$$x^2 = 79 \cdot 04$$

$$x = \sqrt{79.04}$$

$$x = 8.8904...$$

$$x = 8.9 \,\mathrm{cm}$$



#### **BASIC SKILL EXAMPLE 2: Volume of a cylinder**

Calculate the volume of this cylinder.

#### Solution

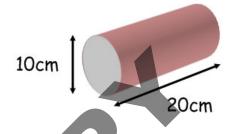
Diameter is 10 cm, so radius is 5 cm.

$$V = \pi r^{2} h$$

$$= \pi \times 5^{2} \times 20 \quad (\text{ or } \pi \times 5 \times 5 \times 20 )$$

$$= 1570 \cdot 796327....$$

$$= 1570 \cdot 8 \text{ cm}^{3} (1 \text{ d.p.})$$



In the cone formula, the 'height' refers to the <u>perpendicular</u> height (the one that goes straight up) and <u>not</u> any sloping heights.

#### **BASIC SKILL EXAMPLE 3: Volume of a cone**

Calculate the volume of this cone.

#### **Solution**

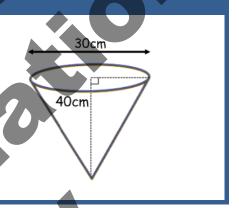
Diameter is 30 cm, so radius is 15 cm,

$$V = \frac{1}{3}\pi r^{2}h$$

$$= \pi \times 15^{2} \times 40 \div 3 \quad (\text{ or } 1 \div 3 \times \pi \times 15^{2} \times 40)$$

$$= 9424 \cdot 777961....$$

$$= 9424 \cdot 8 \text{ cm}^{3} \text{ (1 d.p.)}$$



If a sloping height is given rather than the perpendicular height, Pythagoras must be used to obtain the perpendicular height.

#### Assessment Style Example 1

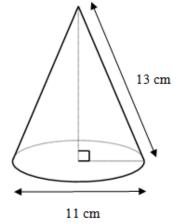
Metal parts for a machine are made in the shape of a cone, with diameter 11 cm and slant height 13 cm, as shown in the diagram.

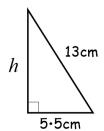
There are 16 litres of (melted) metal. Calculate how many complete metal parts can be made.

## Solution

The radius of the cone is 5.5 cm (half of 11 cm).

The radius, slant height and perpendicular height form a right-angled triangle as shown in the diagram below, in which the perpendicular height is labelled h.





We find *h* using Pythagoras:

$$h^2 = 13^2 - 5 \cdot 5^2$$
  
= 138 · 75  
 $h = \sqrt{138 \cdot 75}$   
= 11 · 779...  
= 11 · 8 cm (1 d.p.)

(continued on the next page)

#### <u>Assessment Style Example 1 – with overtime</u>

Rachel Frost works as a radiographer. Rachel works a basic 40-hour week (Monday – Friday) with a basic rate of £14·50 per hour.

- Overtime on weekdays is paid <u>time and a half</u>.
- Overtime on weekends is at paid double time instead.

In a particular week Rachel worked a total of 48 hours on weekdays, plus an additional 5 hours overtime on Sunday. Her total deductions for that week are £189.80.

Calculate Rachel's net pay for that week.

#### Solution

Rachel works 48-hours on weekdays, and her basic hours are 40 hours, so she worked 8 hours overtime.

Basic pay:  $£14.50 \times 40 = £580$ Weekday overtime (time-and-a-half):  $£14.50 \times 8 \times 1.5 = £174$ Sunday pay (double time):  $£14.50 \times 5 \times 2 = £145$ 

Gross pay: £580 + £174 + £145 = £899

Net pay: £899 - £189.80 = £709.20

#### Assessment Style Example 2 – with commission

Hamish Robertson works selling kitchens. He is paid 4.5% commission on total sales over £30 000.

**During one particular month:** 

- Hamish's basic pay is £1850 and his overtime pay is £124.
- His sales are £95 600.
- He pays 3% of his gross salary into his pension.
- He pays £575·30 in income tax and £245·08 in national insurance.

Calculate Hamish's net pay for that month.

#### Solution

#### **Gross pay:**

Sales on which commission is payable = 95600 - 30000 = £65600.

Commission = 4.5% of £65 600 =  $0.045 \times 65600 = £2953$ 

Gross salary = £1850 + £124 + £2953 = £4927

#### **Deductions:**

Pension = 3% of £4927 =  $0.03 \times 4927 = £147.81$ 

Total Deductions = £575·30 + £245·08 + £147·81 = £968·19

Net Pay = Gross Pay – Total Deductions = £4927 – £968·19 = £3958·81

#### **BASIC SKILL EXAMPLE 2: best deal**

Mohammed is planning a group holiday to Cyprus. He has a choice of three packages:

#### Package A

7-night holiday: £898 per person.

#### Special Offer:

When 4 people book, a fifth person can go for free.

#### Package B

£96 per person per night.

#### Package C

10-person package holiday: £1200 per night.

#### **Special Offer:**

22% discount on total price.

Mohammed wants to book a 7-night holiday for <u>ten</u> adults. Determine which package is the cheapest option.

#### Solution

Package A: The special offer means that only 8 people out of 10 need to pay

We calculate the cost for 8 people paying £898 each.

Total price = £898  $\times$  8 = £7184.

Package B: We calculate the total cost of £96 per person per night for 10 people and

7 nights.

 $96 \times 10 \times 7 = £6720.$ 

Package C: The total price for 7 nights is £1200  $\times$  7 = £8400. We now calculate the 22%

discount on this price:

0·22 × 8400 = £1848 8400 - 1848 = £6552

The decision is that Package C is the cheapest (because 6552 < 6720 and 7184).

## **Currency Exchange**

When converting from one currency to another, an **exchange rate** is used. The exchange rate explains how many units of one currency you get for another. For example, the exchange rate for pounds sterling (£) into Euros (€) might be £1 = £1.27 (for every one pound you exchange, you get 1.27 Euros in return).

In the UK, exchange rates are usually expressed in terms of pounds (i.e. £1 = \_\_\_\_\_). However, for people in other countries the exchange rate is likely to be expressed in terms of their own currency. For example, in France the exchange rate above would be likely to be expressed as 1 = £0·79 (for every one Euro you exchange, you get 79 pence in return).

Exchange rates change regularly from day to day or even hourly depending on global events.

To do calculations with currencies we must either multiply or divide by the exchange rate. Which operation we choose depends on which way around we are converting.

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Another way to purchase goods is to pay via **hire purchase** (HP) or a **payment plan**. This involves a one-off payment (the **deposit**) followed by paying the balance in **instalments**. Paying via HP makes the individual payments lower, but means that the total amount paid will be higher.

#### **BASIC SKILL EXAMPLE 3: payment plan**

The Liu family are going to purchase a car using a payment plan. Its cash price is £8400.

- The total payment plan price is 15% more than the cash price.
- They will pay a deposit of  $\frac{1}{3}$  of the payment plan price followed by 20 equal monthly instalments.

Calculate the price of each monthly instalment.

#### Solution

Payment plan price = £8400 + 15% =  $1.15 \times 8400 = £9660$ .

Deposit =  $\frac{1}{3}$  of payment plan price = 9660 + 3 = £3220, leaving 9660 - 3220 = £6440 to pay.

There are 20 instalments. Price of each equal instalment =  $6440 \div 20 = £322$ 

When you borrow money on a **credit card** (or a store card), you do not have to pay it all back at once. Instead, you can choose how much you pay back and when. You can pay the entire balance off at once if you want, but you can pay a lot less if you want to so long as you pay at least the minimum payment set down by the company.

**Definition:** the **balance owed** on a credit card statement is how much money you owe the company at the current date.

**Definition:** the **Annual Percentage Rate (APR)** is the interest rate that you pay on your balance each year. By law, the APR must be stated for all credit cards, store cards and loans.

The credit card provider decides the **minimum payment** that you have to pay each month. This is often expressed as a percentage of the balance owed. Sometimes it may be expressed in a phrase such as '3% of the balance owed or £5, whichever is greater'.

## BASIC SKILL EXAMPLE 4: credit cards and APR

Peri takes out a credit card with an APR of 35.96%.

She uses the credit card to buy goods costing £1400 and makes no repayments.

After one year, Peri must make a minimum repayment of "4% of the balance owed or £50, whichever is greater". Calculate Peri's minimum payment.

#### Solution

(a) The interest for one year is 35.96% of £1400 =  $0.3596 \times 1400 = £503.44$ There are no repayments, so the only change in the balance is to add on the interest. The balance owed is 1400 + 503.44 = £1903.44.

(b) 4% of the balance owed = 4% of £1903·44 =  $76\cdot1376...$  = £76·14 (must use two decimal places for money)

This is bigger than £50, so the minimum payment is £76.14

## **BASIC SKILL EXAMPLE 2: Drawing a Box Plot**

Construct a boxplot for the following data about shoe sizes:

2 3 4 4 4 5 5 6 7 8 9

#### **Solution**

Step One: write down the lowest and highest values.

Lowest = 2. Highest = 9

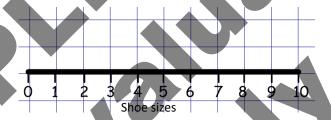
Step Two: calculate the median. This list is already in order.

The median is 5.

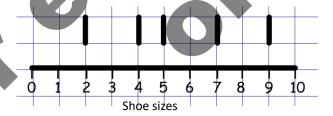
<u>Step Three:</u> calculate the upper and lower quartiles using the method from the previous example.

The lower quartile is 4 and the upper quartile is 7.

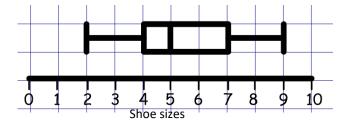
Step Four: draw and label a horizontal axis, including an overall label ("shoe sizes").



<u>Step Five:</u> draw five vertical lines corresponding to the five numbers calculated in steps 1-3. (the lowest, lower quartile, median, upper quartile and highest).



<u>Step Six:</u> join the middle three lines together to create a rectangle, and join the end points to create the full box plot shape.



Formula: given on the formula sheet in National 5 assessments

standard deviation = 
$$\sqrt{\frac{\sum (x - \overline{x})^2}{n-1}}$$
 or  $\sqrt{\frac{\sum x^2 - (\sum x)^2}{n-1}}$ 

The following symbols are used in these formulae:

- *n* stands for 'how many numbers are in the list'
- $\overline{x}$  stands for 'the mean' ( $\overline{x}$  is read out loud as 'x bar')
- $\Sigma$  means "add together" ( $\Sigma$  is **sigma**, the Greek capital 'S')

You only need to know how to use <u>one</u> of these formulae. In general, it is more helpful to just know the method rather than memorising the formula. The following two examples show how the <u>same</u> question is done using each method.

# BASIC SKILL EXAMPLE 1a: Standard Deviation using the formula $s = \sqrt{\frac{\sum (x - \overline{x})^2}{n-1}}$

Calculate the mean and standard deviation of this data set: 1 0 7 4 3

#### **Solution**

Step 1: Calculate the Mean.

There are five numbers, so n = 5.

Mean: 
$$\frac{1+0+7+4+3}{5} = \frac{15}{5} = 3$$
, so the mean is 3.

Step 2: Draw up a table with column headings x,  $x - \overline{x}$  and  $(x - \overline{x})^2$ .

X	$x-\overline{x}$	$(x-\overline{x})^2$
1		
0		
7		
4		
3		

Step 3: Complete the table, remembering that  $\overline{x} =$  the mean = 3.

- In the middle column, take away the mean from each number in the left-hand column.
- In the right-hand column, square each number in the middle column.

Step 4: find the total of the final column In this example,  $\sum (x - \overline{x})^2 = 30$ .

x	$x-\overline{x}$	$(x-\overline{x})^2$
1	-2	4
0	-3	9
7	4	16
4	1	1
3	0	0
	TOTAL	30

<u>Step 5:</u> use the formula, remembering that n = 5 because there were five numbers.

(continued on next page)

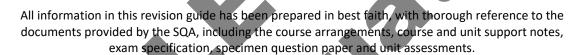
## **Index of Key Words**

± (plus-minus symbol)	36	Deficit	
Activity Network	46	Deposit	84
Adding		Depreciation	17
Decimals (non-calculator)	10	Direct Proportion	27
Annual Percentage Rate (APR)	83, 84	Distance	23
Appreciation	17, 80	Division (non-calculator)	
Area	•	by a single digit	
Composite Shape		by a two-digit number	
Rectangle		by multiples of 10, 100, 1000.	
Triangle		long division	
Average gradient	· ·	using fractions	
Average Speed		Double time (overtime)	
<u> </u>		Estimate (Scatter Graph)	
Balance		Exchange Rate	
Basic Wage			_
Bearings		Expected Frequency	
Best Deal		Explaining an Answer	
Best Fit Line	86	Finance	
Bias	34	Financial Position	
BODMAS	14	Financial Statement	
Borrowing	83	Five-figure summary	89
Box Plot		Formulae	3
Budgets		Fractions	18
Centimetres (cm)		Calculating	
Cheapest Option		Comparing	
Circles		Simplifying	
Circumference		Frequency	
Curved Length		Expected	30
Perimeter		Geometry	
Commission	4	Giving a Reason	
	70, 73	GMT	
Comparing Fractions	20	Gradient	
		Grams (g)	
InterQuartile Range	20		
Probabilities Statistics	01 06	Graphs and Charts	
Compound Interest		Pie Chart	
Cone		Scatter Graph	,
		Stem and Leaf Diagrams	
Consistent/Varied		Greenwich Mean Time	
Container Packing			
Context		Gross Pay	
Coordinated Universal Time		Hemisphere	
Correlation	86	Hire Purchase (HP)	
Credit Cards	84	Hours	
Critical Path	46	as a decimal	
Cross-section	63	Income Tax	73
Cube	23	Indirect Proportion	28
Cubic Centimetres (cm³)		Interest Rate (Savings)	80
Currency		Interquartile-Range (IQR)	
Curved Length		Comparing	
_		Inverse Proportion	
Cylinder	C.J.	miverse i repercioniminiminimi	
Volume	63	Justifying an Answer	7
Decision Making  Deductions	63 7		7 35

Plus-minus (±)	36
Pounds Sterling	76, 78
Precedence Tables	46, 47
Preceding Task	47
Prerequisite Task	47
Prism	63
Probability	29
Two-way	30
Profit	16, 68
Proportion	
Direct	27
Pythagoras' Theorem	53
Quartiles	88
Rounding	6, 21
Sampling	34
Savings	80
Scale Drawings	38
Scale Factor	38
Scale Factor	
Scales	
Scales  Maps and Diagrams	38
Scales  Maps and Diagrams  Measurement	38 24
Scales  Maps and Diagrams  Measurement  Scatter Graphs	38 24
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value	38 24 85
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit	38 24 85 88
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit  Seconds	
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit  Seconds  Significant Figures	38 85 86 86 35
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit  Seconds  Significant Figures  Simple Interest	388588868588
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit  Seconds  Significant Figures	388588868588
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit  Seconds  Significant Figures  Simple Interest	388586352180
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit  Seconds  Significant Figures  Simple Interest  Simplifying Fractions	388586352180
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit  Seconds  Significant Figures  Simple Interest  Simplifying Fractions  Sloping height (cone)	388586358064
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit  Seconds  Significant Figures  Simple Interest  Simplifying Fractions  Sloping height (cone)  Special Offer	38858635218076475
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit  Seconds  Significant Figures  Simple Interest  Simplifying Fractions  Sloping height (cone)  Special Offer  Speed	388586357646465
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit  Seconds  Significant Figures  Simple Interest  Simple Interest  Simplifying Fractions  Sloping height (cone)  Special Offer  Speed  Sphere	38858680764646592
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit  Seconds  Significant Figures  Simple Interest  Simplifying Fractions  Sloping height (cone)  Special Offer  Speed  Sphere  Standard Deviation	38858635764756492
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit  Seconds  Significant Figures  Simple Interest  Simplifying Fractions  Sloping height (cone)  Special Offer  Speed  Sphere  Standard Deviation  Comparing	388586807564759295
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit  Seconds  Significant Figures  Simple Interest  Simplifying Fractions  Sloping height (cone)  Special Offer  Speed  Sphere  Standard Deviation  Comparing  Statistics	3885863576475659696
Maps and Diagrams Measurement Scatter Graphs Estimating a value Line of Best Fit Seconds Significant Figures Simple Interest Simplifying Fractions Sloping height (cone) Special Offer Speed Sphere Standard Deviation Comparing Statistics Comparing	388586357647565929692
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit  Seconds  Significant Figures  Simple Interest  Simple Interest  Simplifying Fractions  Sloping height (cone)  Special Offer  Speed  Sphere  Standard Deviation  Comparing  Statistics  Comparing  Standard Deviation	3888863576465929692
Scales  Maps and Diagrams  Measurement  Scatter Graphs  Estimating a value  Line of Best Fit  Seconds  Significant Figures  Simple Interest  Simplifying Fractions  Sloping height (cone)  Special Offer  Speed  Sphere  Standard Deviation  Comparing  Statistics  Comparing  Standard Deviation  Stem and Leaf Diagrams	3824858635716475929696929692
Maps and Diagrams Measurement Scatter Graphs Estimating a value Line of Best Fit Seconds Significant Figures Simple Interest Simplifying Fractions Sloping height (cone) Special Offer Speed Sphere Standard Deviation Comparing Statistics Comparing Standard Deviation Stem and Leaf Diagrams Sterling	38858687646465969696969696
Maps and Diagrams Measurement Scatter Graphs Estimating a value Line of Best Fit Seconds Significant Figures Simple Interest Simple Interest Simplifying Fractions Sloping height (cone) Special Offer Speed Sphere Standard Deviation Comparing Statistics Comparing Standard Deviation Stem and Leaf Diagrams Sterling Storage (Container Packing)	38858687646465969696969696
Maps and Diagrams Measurement Scatter Graphs Estimating a value Line of Best Fit Seconds Significant Figures Simple Interest Simplifying Fractions Sloping height (cone) Special Offer Speed Sphere Standard Deviation Comparing Statistics Comparing Standard Deviation Stem and Leaf Diagrams Sterling Storage (Container Packing) Store Cards	388586807564929696969494
Maps and Diagrams Measurement Scatter Graphs Estimating a value Line of Best Fit Seconds Significant Figures Simple Interest Simplifying Fractions Sloping height (cone) Special Offer Speed Sphere Standard Deviation Comparing Statistics Comparing Standard Deviation Stem and Leaf Diagrams Sterling Storage (Container Packing) Store Cards Subtracting	38858680756465969696969496
	Pounds Sterling Precedence Tables Preceding Task Prerequisite Task Prism Probability Basic Two-way Profit Proportion Direct Indirect Pythagoras' Theorem Quartiles Ratio Scale Factor Simplifying Write down a ratio Repayment Rounding Exam Technique Significant Figures Sawings Scale Drawings

Tax	73
Temperature	9
Time	9, 23, 46, 50
as a decimal	35
Time Management	46, 50
Time Zones	50
Time-and-a-half	71
Tolerance	36
Tonnes (t)	35
Triangles	
Area	22
Pythagoras	53
Units	5

Upper Quartile	88
UTC	50
Varied/Consistent	96
Volume	9, 22, 63
Cone	64
Cube	23
Cuboid	23
Cylinder	63
	65
Prism	63
Sphere	65
Weight	9



These notes will be updated as and when new information becomes available.

We try our hardest to ensure these notes are accurate, but despite our best efforts, mistakes sometimes appear. If you discover any mistakes in these notes, please email us at <a href="mailto:david@dynamicmaths.co.uk">david@dynamicmaths.co.uk</a>.

An updated copy of the notes will be provided free of charge!
We would like to hear any suggestions you may have for improving our notes.

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